

9/23

Organization and the Official deputed. The fee for the candidates from open market is Rs. 1 lakh per candidate

2. The Director, Kerala State IT Mission is authorized to issue notification with following guidelines and details for admission to the PGDeG course for the academic year 2020-21:-

- i. Total seats for the PGDeG course will be 40. Out of which 15 seats are reserved for Government Officials, 15 seats are reserved for officials from Autonomous Institutions, Boards, Corporations, Universities, Public Sector Undertakings etc. under the State of Kerala. and 10 seats will be filled with the candidates from Open Market.
- ii. Each Department can nominate a maximum of 3 (Three) qualified officers for the PGDeG course for the year 2020-21.
- iii. Age limit for applying to the course is 45 years as on 1st April, 2020.
- iv. Basic qualification for PGDeG course should be Bachelor's Degree in any discipline with working knowledge of computers. BSc (Computer Science / IT), BCA, Diploma / Certification in Computer Application will be an added advantage. Preference will be given to B.Tech / MBA / MCA / MSc (Computer Science / IT) Degree holders.
- v. Preference shall also be given to the members of Virtual IT Cadre in the case of Departmental candidates
- vi. Head of the Department shall forward the list of nominated candidates with their resume, qualification details, No Objection Certificate, selection criteria and deployment plan on or before 31/03/2020 to Director, Kerala State IT Mission, ICT Campus, Vellayambalam, Thiruvananthapuram, Ph: +91 471 2726881, 2314303 Fax : 2314284.
- vii. While granting No Objection Certificate, the Department should also consent that the said employee would be deputed for one year for the purpose of the said course, in case, he / she is selected.
- viii. Head of Departments need to furnish a deployment plan at the time of issuing No Objection Certificate, how the Officer would be positioned and utilized, role to be assigned / project to be assigned to the candidate on successful completion of the course.

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- ix. The Department should also forward the selection criteria of the nominated official.
- x. In the case of candidates from Open Market, IITM-K will publish separate notification for the selection.

The selection process of PGDeG course for the academic year 2020-21:

- i. IITM will scrutinize the applications received from the Departments, Autonomous Institutions, Boards, Corporations, Universities, Public Sector Undertakings etc. and prepare a short list.
- ii. The Short-listed candidates will have to undergone a written test followed by an interview.
- iii. The written test shall be IT focused (Basic knowledge of computer operation, Operating System, SDLC, Management and IT topics, IT Policy of Government, IT Act and Rules, Government Process, Aptitude, Security, Quantitative Ability, logical reasoning etc.
- iv. In the case of Government Officials, preference shall be given to the candidates from Departments where more e-Governance initiatives are being undertaken.
- v. Kerala State IT Mission shall prepare the merit list of candidates from both Government and autonomous bodies, based on the written test and interview and forward to Government for approval.

Forwarded / By order

Signature valid

Digitally signed by SAJEEV K
Date: 2020.02.28 11:01:04 IST
Reason: Approved

Section Officer.

VINOD. G
Joint Secretary to Government

To:

~~The Director, Kerala State IT Mission, Vellayambalam~~
~~All Heads of Departments, Autonomous Institutions, Boards, Corporations, Universities, Public Sector Undertakings~~
~~The Director, IITM-K, Technopark, Thiruvananthapuram~~
~~The Director, Indian Institute of Management, Thiruvananthapuram~~
 The Web & New Media, Information & Public Relations Department (For wide publicity)
 Stock File / Office Copy

Encl. on No. PL 6(C) 3595/2011 (Vol. III) (2) Dated 05/03/2020

Copy of circular forwarded to all concerned officers for information and further necessary action. Nomination shall be submitted to this office on or before 18-03-2020

(email : nominationplanning@gmail.com)

Subeekshini
for Chief Engineer

Copy to IT cell for publishing in the website.