PROCEEDINGS OF THE CHIEF ENGINEER, IRRIGATION & ADMINISTRATION
THIRUVANANTHAPURAM

// Present : K.A. Joshy //

Sub : - Estt. - Irrgn. - Appointment to the post of 1st Grade Draftsman/1st grade Overseer (Civil) on 13900-24040(PR) in the Irrigation Department (Department Quota) Posting Orders issued - reg

Read:-  Advice Memo No.RE IV (3) 740/2015 dated :06/10/2018 of the Regional Officer, Regional Office of the Kerala Public Service Commission, Ernakulam.

ORDER NO.A4-29649/2017 DATED :05/12/2018

(1) The Regional Officer, Regional Office of the Kerala Public Service Commission, Ernakulam has advised one (1) candidates for appointment to the post of 1 Grade Draftsman/Overseer (Civil) (Statewide) in the scale of pay 13900-24040(PR) under direct recruitment quota in the Irrigation Department (Department Quota) as per reference cited. The candidates advised are provisionally appointed as 1st Grade Draftsman/1st Grade Overseer (Civil) in Irrigation Department under Rule 9 (a)(i) of the General Rules of the Kerala State and Subordinate Service Rules 1958 and posted to the offices noted against their names.

(2) The candidate should be admitted for duty only on verification of the Original Certificates to prove:
   (a) Date of Birth
   (b) Educational Qualification
   (c) In the case of candidates whose community is also noted in the advice list, the same may be verified with prescribed community Certificates

(3) The candidate should submit a Medical Certificate as prescribed in GO(P) No. 20/2011/P&ARD dated 30/06/2011 from a Medical Officer not below the rank of a Civil Surgeon.

(4) The details regarding the movable and immovable properties should be submit at the time of joining service in the format appended with G.O(P) No. 171/2016/Fin dated 15.11.2016.

(5) The candidate appointed to the post of 1 Grade Draftsman/Overseer will be on Probation for a period of two years, within a continuous period of three years from the date of joining duty in this Department.

(6) The candidates appointed will report for duty where they are posted within
Fifteen days from the date of receipt of this order with necessary certificates in original shown in Para 2 above.

(7) Duly filled Annexure I Form for Police Verification (as per GO(P)No.79/2009/Home dated 05/06/2009) should be duly filled up and submitted at the time of joining duty in this Department. The candidate should enroll in the SLI, GIS, GPF & NPS as per rules.

(8) Application for correction of Date of Birth, if any, needed shall be made within five years from the date of entry in service as per GO(P)No.45/91/P&ARD dated 20/12/91.

(9) In case if the candidate has not reported for duty within the specific period, the fact may be reported to this office along with their One Time Verification certificates by Registered Post with AD.

(10) The Reporting officer should satisfy himself about the identity and signature of each candidate before he/she is allowed to join duty. For this purpose, a copy of One Time Verification Certificate which includes the scanned image of photo and signature of the candidate is enclosed here with after noting therein his/her Sl. No. in the advice letter, the original of which will be produced by the candidate at the time of reporting for duty. A candidate who fails to produce original One Time Verification Certificate shall not be admitted to duty under any circumstance. The photograph and the signature of the candidates may be verified and the fact may be recorded by the reporting officer on the Original One Time Verification certificate itself. If there is any discrepancy the candidate should not be allowed to join duty and the facts should be reported to this office forthwith. The reporting officer should follow all the instructions in the advice referred above before the candidate is allowed to join duty. After the candidate is allowed to join duty, the Original One Time Verification certificate shall be kept under the safe custody of the reporting officer. The reporting Officer shall forward an attested copy of the relevant pages of the Service book of the incumbent to this office along with the original One Time Verification Certificate after recording necessary entries on the 2nd page to this office for obtaining Verification Certificate from Kerala Public Service Commission.

(11) The date of joining duty of the candidate appointed should be reported to this office immediately after the candidate joined duty.
12) The original non-creamy layer certificate/community certificate of the candidates advised against reservation turns should be verified at the time of joining duty.

(13) The above appointment is subject to:

(i) Rule 3 (c) of General Rules of KS & SSR 1958 and

(ii) liable for summary termination if brought to adverse remarks as a result of subsequent verification of character and antecedents.

Sd/-
CHIEF ENGINEER

Encl: 1. One Time Verification Certificate 1 No.
2. Annexure - 1 (List of candidates with Sl. No., Name and Address, Office to which posted, Office to which reported)
3. Annexure - 2 (PSC Advice list No.RE IV (3) 740/2015 Dated:06/10/2018)

Forwarded/By Order

Administrative Assistant
Advice for appointment as 1st Grade Overseer-Draftsman (Civil) (Direct Recruitment from departmental candidates only) in the Department of Irrigation Department against 02 (Two) fresh vacancies.

To,

The Chief Engineer,
Office of the Chief Engineer,
Irrigation & Flood Control,
Thiruvananthapuram-33

From,

The Regional Office of the Public Service Commission,
Regional Office, Ernakulam

Ref:
Letter No. A-17/271/16 Dated 22.03.2018

Sir,

In reply to your letter referred to above, I am to inform you that the candidates named below have been advised for appointment to the post mentioned above.

1. Shree. [Name]
   Category: Advance
   NRC No.: [Number]
   Date of Birth: [Date]

2. Shree. [Name]
   Category: Advance
   NRC No.: [Number]
   Date of Birth: [Date]

It will be necessary for you to inform the candidate when and where he/she must join duty. He/she must meet the conditions specified in the appointment order issued to him/her.

The names of the candidates are as follows:

1. [Name]
2. [Name]

The candidates should ensure that all the necessary documents, such as birth certificates, caste certificates, etc., are submitted to the Department of Irrigation Department within the prescribed time limit.

I request you to inform me in due course of the arrangements made by you in this regard.

Yours faithfully,

[Signature]

[Name]

[Designation]

[Date: 06.12.2018]
The appointing authority should satisfy himself about the identity and signature of each candidate to be allowed to join duty. For this purpose, One Time Verification Certificate which includes the scanned image of signature of the candidate is enclosed herewith after noting therein his Sl.No. in this advice letter. The photograph of the candidate may be verified and the fact may be recorded by the appointing authority on the original One Time Verification Certificate itself. If there is any discrepancy, the candidate should not be allowed to join duty fact should be reported to this office forthwith. After the candidate is allowed to join duty, the original One Time Verification Certificate shall be kept under the safe custody of the appointing authority. The appointment shall be regularized only after obtaining a verification certificate from Kerala Public Service Commission. For this purpose, the Appointing Authority shall forward an attested copy of the relevant pages of the Service book of the incumbent to this Office as ordered in GO(P)No.20/2011/P&ARD dated 30.6.2011 along with the original One Time Verification Certificate after recording necessary entries on the 2nd page. After making necessary entries at the time of Appointment, Verification, the original One Time Verification Certificate will be returned along with the Appointment Verification Certificate and both Certificates should be pasted in the Service Book of the incumbent.

The date of joining duty of the candidate advised should be reported to this office immediately after the candidate joining duty. In case a candidate does not join duty within the joining time allowed in the appointment order the details of that candidate in the advice letter (Sl.No. and address) should be reported to this office promptly i.e. immediately after the expiry of the joining time allowed (vide Govt. Circular No. 13554/SD4/82/GAD dated 10.02.1983).

Since the selection to this post is made from a Common Selective List, the candidates may be informed, while issuing appointment orders that in the event of discharge from service for want of vacancies, they may either re-register their names in the Office of the PSC/District Office of the PSC from where they were advised and get themselves re-appointed on further advice by the PSC or they may wait for their turn for reappointment to the post in the Department, in case they desire to continue as probationers in the posts from which they are discharged (vide Govt. Circular Memorandum No. 3737/Rule 1/90/P&ARD dated 29.03.1990 and G.O.(P)No. 7/91/P&ARD dated 15.02.1991).

Yours Faithfully,

MINI K.G
Under Secretary
Kerala Public Service Commission
Regional Office, Ernakulam.

Advice For Appointment As 1st Grade Overseer/Draftsman (Civil) (Direct Recruitment From Departmental Candidates Of Irrigation Only), On ₹13900-24040/- In the Irrigation Department Against 01 (One) Fresh Vacancy.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name and address of candidate</th>
<th>Name of father or guardian</th>
<th>Date of birth</th>
<th>Qualification and experience</th>
<th>Date of earliest effective advice, if any</th>
<th>Whether advised in OC/BC Turn</th>
</tr>
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</table>
| 1/1     | LEENA MARK Mark Villa, Punnapra P O Alappuzha-688004. | Mark Fernandez | 06.04.1972 | 1.SSC  
2.Diploma in Civil Engineering.  
3.Minimum 2 Years service as Overseer Gr. III in the Irrigation Dept. | Departmental Quota | |

Note:-
1. The direction regarding Joining Duty report should strictly be complied with.
2. You are requested to ensure that the candidate is still working or has a lien in your department before issuing appointment order.

MINI K.G
UNDER SECRETARY
KERALA PUBLIC SERVICE COMMISSION
REGIONAL OFFICE, ERNAKULAM.

Encl: Original One Time Verification Certificate of the 01 (One) candidate.

Ist Grade Overseer/Draftsman (Civil) (Direct Recruitment From departmental candidates of Irrigation Only)